

FREEDOM PARK & YUMA PARK  
PICNIC AREAS REGISTRATION FORM

ORGANIZATION/GROUP NAME: \_\_\_\_\_  
RESERVED BY: \_\_\_\_\_ RANK: \_\_\_\_\_  
DUTY PHONE: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_  
RESERVATION DATE: \_\_\_\_\_  
TIME OF FUNCTION: \_\_\_\_\_ # IN GROUP: \_\_\_\_\_

VERIFY CHECKLIST UPON COMPLETION OF FUNCTION:

INITIALS:

- \_\_\_\_\_ ALL FIRES WERE EXTINGUISHED
- \_\_\_\_\_ All perishable foods and waste materials were wrapped, bagged, sealed, and properly disposed of in available containers.  
(Recycle containers are not to be used for disposal of food/water.)
- \_\_\_\_\_ Picnic area and portable latrines were policed for trash, paper, cans, etc.
- \_\_\_\_\_ Any equipment that was moved was returned to its original Placement.
- \_\_\_\_\_ Departure time from Yuma Park or Freedom Park was at \_\_\_\_\_.

REMARKS SECTION: (Please list any broken or unserviceable equipment and/or recommendations for improving the picnic area.)

I certify that I have read the Picnic Area Customer Use Responsibilities and Information and will comply with subject instructions and the following checklist. I will return the completed checklist to Outdoor Recreation no later than 12 pm the first duty day following the reservation date. All cancellations must be made no later than 48 hours prior to reserved date and a \$5 fee will be charged for any cancellation.

Signature of Requestor \_\_\_\_\_ Date \_\_\_\_\_

AMOUNT PAID

DATE PAID

STAFF INITIALS

\*\*\*Outdoor Recreation recommends this reservation form be retained by the sponsors on the day of your function.