

Estimated Travel Costs for a PCS Move

Plan a budget for your PCS move. Personal style, family size, route plans, method of travel and "extras" all will make a difference in your costs. Completing the following worksheet will help you estimate your travel costs.

Driving Costs		
Allow an average of \$25 per 100 miles for fuel, oil	and maintenance.	
Total miles you plan to travel:		
Multiply by \$25 for every 100 miles:		
Expected driving cost: \$	Toll charges expected: \$	
Total (add mileage and tolls):		
Overnight Accommodations		
Estimate the cost of a room for each day during travel based on the following:		
Double occupancy - \$120, each additional person \$20 pet fee, per pet	n in room - \$10 each, if trave	ling with pets,
Expected daily room cost: \$		
Number of days of travel (based on travel of 350	miles per day):	
Distance you plan to travel:	miles	
Divide total number of miles by 350 miles per da	y =	total days.
Total	(accommodations x days):	
Food and Other Costs		
Plan on food costs of \$50 per person per day.		
Number of people:		
Number of days:		
Multiply number of people by number of days:		
Multiply the figure from the line above by \$50: \$		
Cost of other items (admission tickets, souvenirs	s, etc.): \$	
Total (co	st of food and other items):	
TOTAL ESTIMATED COSTS (total previous three boxes):	

Estimated Reimbursements

You cannot control the payment regulations. However, you can plan for your travel costs. Save receipts from everything!

- The disbursing officer at your new duty station will decide whether the regulations permit reimbursement of an item(s) and how much is paid.
- Reimbursements include mileage and per diem allowances and are based on whether you are traveling with or without dependents and the number of travelers.