JOINT BASE ANDREWS HONOR GUARD

COLORS REQUEST FORM

Please submit complete form with any additional information as soon as possible to:

316FSS.JBA.HonorGuard@us.af.mil

OFFICE PHONE: 301-981-7892 AFTER HOURS PHONE: 202-706-8237

EVENT INFORMATION

SUBMITTED DATE:	FUNCTION:	HONOREE NAME AND DUTY TITLE/POSITION:	
LOCATION :	ROOM :	EVENT DATE:	START TIME
EVENT ADDRESS:		CITY	ZIP CODE
POC NAME (LAST, FIRST RANK):	ORGANIZATION:	PHONE :	ALTERNATE PHONE:
HAVE ANY OTHER HONOR GUARDS BEEN REQUESTED TO SUPPORT THIS EVENT:			

HONORS REQUESTED

☐ **PRESENTATION OF COLORS**
(ONLY PRESENTATION FOR NATIONAL ANTHEM)

☐ **POSTING OF COLORS**
(NATIONAL ANTHEM AND POSTING FLAGS IN BASES FOR CEREMONY)

FLAG PRESENTATION
(FLAG FOLD PRESENATION FOR RETIREMENT CERMONY IS NO LONGER AN OFFICIA PART OF A RETIREMENT CEREMONY PER **HGMAN34-515 SECTION 8.57**)

☐ **SABER/SWORD CORDON**

FLAGS

☐ **UNITED STATES**
☐ **AIR FORCE**
☐ **1 STAR**
☐ **2 STAR**
☐ **3 STAR**
☐ **4 STAR**

OTHER:_____

Due to the funeral honors mission the Andrews Base Honor Guard may PRESENT but NOT POST the colors at requested functions, therefore, the event POC should secure a set of colors for the team to post.

ADDITIONAL INFORMATION

(Please include instructions for parking or designated parking, if possible)

DISCLAIMER: IAW 34-242, Chapter 8, Installation Honor Guard Program and Conduct of Military Funeral Honors, "Providing military funeral honors is the primary mission of the base honor guard program. Base honor guards will support protocol and ceremonial functions for military and civilians, time and resources permitting." If providing military funeral honors, time and/or resources will prevent us from performing at your function you will be notified as soon as possible (up to the day of scheduled event).

Last Updated 06.11.2026